



**TSAWWASSEN FIRST NATION**  
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## **EMPLOYMENT OPPORTUNITY**

### **Infant and Toddler ECE – Full Time Regular**

The Tsawwassen First Nation has a wonderful and challenging opportunity, in the Smuyuq'wa' Lelum ECE Centre, for a full time regular Infant and Toddler ECE worker.

Under the direct supervision of the ECE Coordinator, the Infant and Toddler ECE worker will: provide quality, nurturing care to infants and toddlers enrolled in the program; communicate effectively with infants, toddlers, their parents, and other staff; demonstrate skills to properly address developmental needs of infants and toddlers; and maintain effective, working relationships with children, parents, and staff.

#### **Specific Responsibilities**

- Plan, carry out, and assess developmentally appropriate activities and experiences that promote the well-being of each child and that respect and reflect the diverse needs of children
- Individualize the curriculum and ensure that all activities are accessible
- Assist children in expressing themselves by listening and responding with questions or comments that extend conversations
- Facilitate and nurture the development of each child's self-esteem, trust, and growing autonomy.
- Respond quickly to children's different and personal needs (verbal and non-verbal cues), temperament styles, skills, and abilities.
- Provide a daily balance of active/quiet, indoor/outdoor and individual/group activities
- Prepare the infant/toddler learning environment for children to learn through active exploration and interaction with adult caregivers.
- Use a variety of teaching techniques including modeling, observing, questioning, demonstrating and reinforcing
- Set reasonable behaviour expectations consistent with the centre's philosophy and policies
- Determine specific times during the day when some children may require extra staffing support
- Ensure guidance of children's behaviour that encourages positive self concept
- Maintain a safe, clean, care-giving environment, practice good personal hygiene and hand washing, and assure the well being and safety of all the children in the environment
- Ensure positive communication with enrolling parents/legal guardians

- Contribute to the ongoing operation of the centre
- Attend all training opportunities and staff meetings as provided and scheduled
- Observes children to detect signs of illness, injury, abuse, neglect, emotional disturbance, or other special needs, and reports these signs immediately to the ECE Coordinator or person in charge
- Provide for the physical safety of each child from arrival time until departure time
- Assist in the transition into the program and exiting out of the program
- Perform any other related tasks deemed necessary by the ECE Coordinator or Manager

## Qualifications

- Valid Infant and Toddler Early Childhood Education Certificate and licence to practice (in accordance with the *Child Care Regulation*)
- Valid safety oriented first aid certificate
- Food Safe certificate
- Tuberculosis test
- Criminal record check
- Ability to multitask & work independently
- Must possess strong interpersonal communication skills
- Must possess strong organizational skills
- Conduct themselves in a professional manner and maintain strict confidentiality
- Ability to work independently while also a team player
- Must love children

Salary will be commensurate with qualifications, and includes a comprehensive benefits package with employer matched pension plan.

Pursuant to the Tsawwassen First Nation *Government Employees Act*, first priority in hiring among qualified applicants will be given to Tsawwassen Members, second priority to spouses (as defined in s. 3 (1) of the BC *Family Law Act*) of Tsawwassen Members, and third priority to members of other First Nations. If you fall within one of these categories and you wish to have this voluntary information considered as part of your application, please indicate the applicable category in your cover letter.

**Interested and qualified applicants are invited to email their resumes and cover letters to;**

[hr@tsawwassenfirstnation.com](mailto:hr@tsawwassenfirstnation.com)

**Or drop off or mail to:**

Attention:  
David Desormeaux  
Human Resource Manager  
1926 Tsawwassen Drive  
Tsawwassen BC, V4M 4G2

**We wish to thank all interested applicants; however, only short-listed applicants will be contacted for interview. This posting is open until position is filled.**